

## Call for applications for project fellowship

### Academic year 2020/21

These fellowships serve to promote scientific or artistic work of students of regular studies at private universities, among others. The funds are provided by the Federal Ministry of Education, Science and Research.

Pursuant to §§ 63-67 of the Study Support Act 1992 (StudFG), BGBl Nr 305/1992 idgF, JAM MUSIC LAB Private University invites applications for fellowship for the academic year 2020/21:

#### I. Who can apply?

Regular students of the JAM MUSIC LAB Private University for Jazz and Popular Music Vienna (JMLU)

#### II. Requirements

1. Compliance with the scheduled standard period of study plus one additional semester. A longer period of study is only possible for good cause (§ 19 StudFG).<sup>1</sup>
2. In the case of Bachelor's studies, at least four semesters, and in the case of Master's studies, at least two semesters of the studies for which the fellowship is applied for must have already been actively studied.
3. Application by the student for a fellowship to carry out an academic or artistic project that has not yet been completed (maximum project duration 9/30-22), including a description of the work, a commitment to realization (e.g. by an organizer, publisher, or studio), a statement of costs, and a financing plan.
4. The submission of at least one expert opinion by a zkF lecturer on the cost breakdown and on whether the student is likely to be able to carry out the work with above-average success on the basis of his/her previous academic achievements and his/her proposals for the realization of the work.

#### III. Amount of the fellowship

The fellowship amounts to a minimum of 750 euros and a maximum of 3,600 euros. The amount will be decided upon after all documents have been received. Upon completion of the funded work, the student must submit to the University a report on the proper use of the grant and documentation (video, CD, reviews, etc.).

#### IV. Application Deadline

10/31/2021 via email to [constanze.mueller@jammusiclab.com](mailto:constanze.mueller@jammusiclab.com).

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<sup>1</sup> Important reasons are illness as evidenced by a specialist's certificate, pregnancy or any unforeseen or unavoidable event, if the student is not at fault or only has a minor degree of negligence.

The prerequisite is the timely submission of the fully completed application form and all documents required according to the call for applications. Late or incomplete applications will not be considered for fellowship award.

**V. Eligible costs**

**a. Eligible Expenses**

- Travel and lodging expenses for work that can demonstrably not be performed at the study site:
  - o Hotel costs, if the only reasonable type of accommodation due to the shortness of the stay and in a reasonable amount (e.g., for a two-week study visit, workshop, seminar, congress participation);
  - o Travel expenses in a reasonable amount
- Purchase or loan of equipment that is specifically necessary for the project and cannot be obtained in any other way. Proportionate funding is available for items with a useful life of several years at a reasonable rate
- Costs for services related to eligible expenses (such as transportation costs, but not costs for gasoline).
- A contingency reserve of no more than 5% of eligible direct costs
- Costs for research such as books, journals, archival materials

**b. Ineligible expenses**

- Copying costs, unless separately justifiable (typical expenses incurred in writing papers)
- office supplies
- Expenses judged to be unnecessarily high, or unnecessarily high costs
- apartment rents
- Costs for external services, if these can also be covered internally at the university.
- Fees of internal university musicians/singers as part of an internal university project.

## Application for the award of a project fellowship

_____	_____
Last name	First Name
_____	_____
Matriculation number	Study Program
_____	_____
IBAN	BIC

The application is accompanied by (please mark with a cross):

- Description of the artistic (research) project that essentially summarizes the presentation of the context, objective, artistic (research) questions, methods, and expected results. The description may be submitted in the form of a video with descriptive text.
- Commitment to realization (e.g. by an organizer, publisher or studio).
- Cost and financing plan
- Expert opinion of at least one zkF teacher (see attached form).

All documents are to be sent by e-mail to [constanze.mueller@jammusiclab.com](mailto:constanze.mueller@jammusiclab.com). Incomplete applications will not be considered.

**Deadline for application: October 31, 2021.**

I have acknowledged and understand the call for this fellowship.

_____	_____
Date	Signature Applicant

## Expert opinion

by

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Last Name **Expert (zkF Tutor)**

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First Name **Expert (zkF Tutor)**

for

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Last Name **Applicant**

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First Name **Applicant**

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Matriculation number

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Study Program

The above-mentioned student has submitted to me the artistic (research) project entitled.

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presented on the basis of the following documents:

- Description of the artistic (research) project, which essentially summarizes the presentation of the context, objective, artistic (research) questions, methods and expected results, and.
- Cost and financing plan.

The cost breakdown is realistic **yes / no**

Justification:

Based on previous academic performance and proposals for the thesis, it can be expected to be completed with above average success. **yes / no**

Justification:

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Date

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Signature Expert (zkF tutor)