

# Admission – Arts Management

Dear applicant!

Thank you for your interest in a Bachelor's degree program at JAM MUSIC LAB Private University for Jazz and Popular Music Vienna and your application for the admission examination.

You can apply for a study place at JAM MUSIC LAB via an online selection process.

Your initial registration is done electronically at

**<https://www.jammusiclab.com/academics/apply/registration-form>**

## **Step 1 – Registration**

- I. Please fill out the registration form completely (you will receive the link via e-mail)
- II. Please upload the following documents via the application portal:
  - Copy of a passport or identity card
  - Copy of school leaving certificate (Matura or adequate)
  - Copy of certificates of previous studies
  - CV
  - Letter of motivation (See Annex)
  - Language certificate in English – B2 level
  - Transfer confirmation of the application fee (see step 2)

You will also get the link to the application portal via e-mail.

## **Step 2 - Transfer the application fee**

Transfer the application fee of €50 to the following account:

JAM MUSIC LAB GmbH  
Bank name: Oberbank AG  
IBAN: AT19 1500 0002 0129 8049  
BIC: OBKLAT2LXXX

## **Step 3 - Online admission interview**

The admission committee will determine whether you will be invited to the admission interview based on the previously submitted materials (see Step 1). The interview will take place online and will last approximately 30 minutes, after which it will be determined whether you have been accepted into the program.

## **Annex**

The motivational letter must be written in English and should be between 2500 and 3000 characters. The content should include a brief explanation of the candidate's (your) understanding of the subject area "Arts Management"; your motivation for the choice of the study program and your intended career field(s) and goals.

We appreciate your interest and are available to answer your questions at  
**[studentservices@jammusiclab.com](mailto:studentservices@jammusiclab.com)**